## Advania National Register Service

Setup and instructions





# Advania National Register Service

### 1. Setup

Basic setup for Advania National Register Service Connection extension is available on Service Connections page. On Home Page search for Service Connection page.

Pur	TELL ME WHAT YOU WANT TO DO	2	$\times$	
rch	service conn		×	
	On current page (Service Connections)			
ion	Setup Get a connection to a service up and running or	manage an connection that is already		oled
	Go to Pages and Tasks			o <b>led</b>
	> Service Connections	Lists		oled
	> Common Data Service Connection Setup	Administration		oled
	Dida't find what you ware looking for? The surplasing			led
	Didn't find what you were looking for? Try exploring			bled

You can find Advania National Registry Service Subscription. Initial Status is Disabled.

h1	$\leftarrow$	SERVICE CONNECTIONS   WORK DATE: 1/27/2022		
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		🗩 Setup		<b>с</b>
gis		Advania - National Register Service Subscription	÷	Disabled
~		AMC Banking Setup		Enabled

Before enabling extension, you have to insert *User Name* and *Password* on *Authentication* page. *Registration No.* must be filled, also.



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ne 	Process     Encryption     Actions     Fewer options <ul> <li>Encryption Management</li> <li>Authentication</li> <li>Registration No.</li> </ul> <ul> <li>Enabled</li> <li>Enabled</li> </ul> <ul> <li>Enabled</li> <li>Enabled</li> </ul> <ul> <li>Enabled</li> <li>Enabled</li> </ul> <ul> <li>Enabled</li> <li>Enabled</li> <li>Enabled</li> <li>Enabled</li> <li>Enabled</li> <li>Enabled</li> <li>Enabled</li> <li>Enabled</li> <li>Enabled</li> </ul>	
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011	Manage ➤ Delete Authentication SAVED □ □ ↗ National F	
ame	× Enabled web service     User Name        Password     Password	
ne Ty	General Registration No	
	Name ·····	

After entering Username and Password, field Has Authentication will be set to true.

To be able to use Advania National Register Service Connection, enable extension by activating checkbox Enabled on Advania National Register Service Connection Setup page

Action *Delete Authentication* will delete all fields from setup table including *User Name* and *Password* for authentication.

Endpoints and URLs of the web service must be defined under tab National Register Lookup.

Action *Toggle Endpoints* is used for switching between test and regular Engage Endpoints. Active Endpoint will be colored green.



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	National F	Register Se	ervice	e Setup		
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	ENDPOINTS			URL'S		- 1
	Engage Endpoint	skeyti.advania.is		Registry URL	supDoc/registryLookup/	

After setting all parameters you will be able to use extension.

#### **2.** INSTRUCTIONS

Once the solution has been activated, buttons will appear in lists and panels of customers, creditors, contacts and employees - Use the National Registry.

A connection to the National Registry is used when establishing customers, vendors, contacts and employees.

On every business card (Customer Card, Vendor Card, Contact, Employee) you can find next boxes:

*Direct Mail Prohibited* - information in this field will appear automatically if it is available in the National Registry

*Disable Register Lookup* - if this is checked then changes coming from the National Registry will be ignored. Fields that are used to be populated from National Registry will be disabled, also.

#### **Customers**

Start by going to *New* - and populate *Registration No*. field. If *No*. field is not populated automatically you must populate it manually, also.



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More options

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 Registration No.
 5902697199
 Service Zone Code

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 Total Sales
 0.00

Process Report New Document Request Approval Navigate Customer

After successful finish all major personal data fields will be populated or modified (*Name, Search Name, Address, Post Code, City, County/Region Code, VAT Registration No...* etc.)

#### Vendors

Start by going to New - and populate Registration No. field. If No. field is not populated automatically you must populate it manually, also.

Click on Apply National Register action.

Apply National Register...

VENDOR CARD   WORK DATE: 1/27/2022 V00020	
Process Report Request Approval New Document Navigat	te Vendor More options
🗂 Apply Template 📅 Pay Vendor 📑 Apply National Register	r 🦸 Create Payments
No. V00020	Name
Registration No. 5902697199	Blocked
Address & Contact	
ADDRESS	Direct Mail Prohibited
Address	Disable Register Lookup
Address 2	

After successful finish all major personal data fields will be populated or modified (*Name, Search Name, Address, Post Code, City, County/Region Code, VAT Registration No...* etc.)



#### **Contacts**

Start by going to *New* - and populate *Registration No*. field. If *No*. field is not populated automatically you must populate it manually, also.

#### Click on Apply National Register action.

No.         CT000292         ···         Type         Company	CT000292         ····         Type         Company           ation No.         5902697199         Company Name         ····	Process Report More options				
	ration No	🏖 Create Opportunity 🛛 🗂 Apply Template.	🕞 Apply National R	egister 😢 Create Interac	tion 📑 Sales Quotes	🄁 Statisti
Registration No.   5902697199   Company Name   ~		No CT000292		Туре	Company	
	*	Registration No. 5902697199		Company Name		$\sim$ ·
Name · · · · · · · · · · · · · · · · · · ·		Name				

After successful finish all major personal data fields will be populated or modified (*Name, Search Name, Address, Post Code, City, County/Region Code...* etc.)

#### **Employees**

Start by going to *New* - and populate *Social Security No*. field. If *No*. field is not populated automatically you must populate it manually, also.

Click on Apply National Register action.

EMPLOYEE CARD   WORK DATE: 1/27/2022	
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Process Employee Navigate More options	
🔀 Pay Employee 🔹 Apply National Register	
Country/Region Code	→ Private Email · · · · · · ·
Show on Map	Alt. Address Code
Direct Mail Prohibited	Alt. Address Start Date
Disable Register Lookup	Alt. Address End Date
Administration >	
Personal	
Birth Date	Union Code
Social Security No.	Union Membership No.



After successful finish all major personal data fields will be populated or modified (*Name, Search Name, Address, Post Code, City, County/Region Code...* etc.)